

Voice For Horses Rescue Network (VFHRN)

Volunteer Confidentiality Policy

Volunteering is a service or aid rendered by someone voluntarily. Any information pertaining to VFHRN but not limited to donor information, VFHRN facility files/photos cruelty case files/photos are confidential and no information regarding this information can and shall not be discussed outside the agency. If you are volunteering to do clerical work and filing is involved all information must be kept confidential.

However if you are volunteering in the facility you will not have access to any donor or cruelty case files and any information you receive or discuss with a VFHRN representative must be kept confidential.

If it is found that a volunteer has disclosed any information pertaining to VFHRN to cause harm or injury to the rescue, all volunteering efforts will be terminated. In the event that any volunteering efforts were terminated due to disclosing information pertaining to VFHRN you or any family member will not be eligible to volunteer for Voice For Horses Rescue.

Confidentiality Statement: I agree that certain information concerning Voice For Horses Rescue Network. may be confidential and I will use discretion discussing VFHRN policies, procedures, cases and other business with anyone. I also understand that it is a privilege not a right to volunteer at VFHRN. No email message may be forwarded to or discussed with anyone not a member of VFHRN without receiving permission from a Board Member.

I have read, understand and agree to abide by this statement outlined herein of the confidentiality policy stated above and you agree to its terms and conditions please sign below. By signing below you acknowledge that you have read and agree to follow the volunteer confidentiality policy.

I, _____ (please print name), have read and received a copy of the volunteer confidentiality policy.

Volunteer Signature

VFHRN Staff Signature

VFHRN Staff Name (please print) _____

Date